

GENERAL CERAMIC TILES

8120 NW 33RD STREET DORAL , FL 33122

PHONE:1-800-447-8453

FAX :1-800-497-8742

EMAIL: CUST_SERVICE@GENERALCERAMICTILES.COM

A RETURN HAS TO BE SIGNED & APPROVED BY OFFICE PERSONNEL ONLY

*AFTER RETURN HAS BEEN APPROVED, SIGNED & DATED. YOU HAVE 5 DAYS FROM THE DATE OF APPROVAL TO RETURN TO GCT.

*Material being returned must be in excess of \$50.00.

*The shade of the Material must be in stock for a credit to be issued.

Material in which we no longer have the same lot or caliber will not be accepted.

*Returns on discontinued items or sale items will not be accepted.

*Material must be returned within 15 days of purchase.

*Credits will be issued for material received in good condition.

*Restocking charge is 25% of returned material arriving to General Ceramic Tiles in good condition.

*The day of the Scheduled return shipment, the material **MUST** be prepared as follows:

*Material must be in the original boxes, stacked upright, shrink wrapped and strapped onto the pallet.

*Material must be available and prepared on scheduled return pick up date. If not please, call the office to reschedule your return if we are Using our common carrier.

*Please attach a copy of the original invoice along with a copy this form (completed and approved) to the pallet.

RETURN MATERIAL AUTHORIZATION FORM

PLEASE REVIEW OUR RETURN POLICY ABOVE

A RETURN CAN ONLY BE APPROVED BY OUR OFFICE PERSONNEL

STEP 1: COMPLETE REQUESTED INFORMATION BELOW AND FAX TO 1-800-497-8742. IF THE RETURN IS APPROVED; WE FILL OUT STEP 2. IT WILL BE EMAILED OR FAXED TO YOU. IF YOU APPROVE THE FEES, PLEASE SIGN AND DATE STEP 3.

COMPANY NAME _____ DATE: _____

CUSTOMER ID: _____ GCT ORIGINAL INVOICE NUMBER AND PO #: _____

CUSTOMER FAX NUMBER: _____ CUSTOMER EMAIL: _____

MATERIAL TO BE RETURNED

ITEM DESCRIPTION	COLOR	SHADE	CALIBER	SIZE	# BOXES	# OF PCS
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REASON FOR RETURN: _____

CUSTOMER PRINTED NAME

Authorized Customer Signature

Return Pick-up Date

STEP 2: FREIGHT ARRANGEMENTS AND FEE DETERMINATIONS (TO BE COMPLETED BY GCT)

Freight Company Picking Up For Return material

Inbound Freight Charge

Outbound Freight Charge

25% Restocking Fee

GCT Authorized Signature

STEP 3: THE CUSTOMER AUTHORIZES FEES AS STATED IN STEP 2. PLEASE SIGN, DATE AND FAX THE RMA FORM TO 1-800-497-8742 OR EMAIL TO: CUST_SERVICE@GENERALCERAMICTILES.COM

Customer printed name

Authorized Customer signature

Date